

**BOARD OF COUNTY COMMISSIONER'S
AGENDA FOR THE REGULAR SCHEDULED MEETING OF**

**MONDAY, NOVEMBER 25, 2013
AT 1:00 P.M.**

**CLEVELAND COUNTY OFFICE BUILDING
201 SOUTH JONES, SUITE 200
NORMAN, OKLAHOMA 73069**

Prayer and Pledge of Allegiance

- A. Meeting called to order.**
- B. Quorum call.**
- C. Approve, Amend, or Modify the Minutes:** of the Regular Meeting of November 18, 2013.
- D. Bid Opening:** Accept, Award and/or Reject the following (State Law requires bids to be opened in house meeting of the Board of County Commissioners.)
 - 1. BID# - COM2-1640** – The Purchase and Installation of Gas Fired Radiant Tube Heaters for the new buildings at District #2.
 - 2. BID# - COM2-1641** – The Purchase and Installation of one (1), or more, 2012 or newer, 14 foot demolitic bed ½ round dump body for the District #2 Warehouse.
- E. Old Business:** Discussion, Consideration and/or Action regarding the following:
 - 1. BID# - HWY-1636** - Four Month (4) Non-Encumbered Contract for Road Oils, Emulsions and Sealants for the County Commissioners. The bid term will be from December 7, 2013 through March 6, 2014.
 - 2. BID# - COM-1637** – The Purchase and Installation of a HVAC EMS (Environmental Monitoring System) for the Cleveland County Courthouse.
- F. Items of Business: Discussion, Consideration and/or Action regarding the following:**
 - 1.** Contract between Cleveland County Sheriff's Department and Infinisource, Inc. for TimeForce software application and monthly licenses and support fee for one year. The Initial Set-Up Fee with Simplementation is \$1,995.00, 2 Time Clocks in the amount of \$595.00 per clock and a monthly licenses and support fee in the amount of \$500.00 per month due the 1st of each month.

2. Approve the following Cash Fund Appropriations:

a.	Co. Assessor’s Revolving Fund	\$	544.00
b.	Bridge Capital Improvement Fund	\$	30.27
c.	Cleveland County Justice Center Fund	\$	167,189.30
d.	Co. Bridge and Road Improvement Fund	\$	63,150.20
e.	Co. Commissioners Building Fund	\$	13.88
f.	Co. Clerk’s Lien Fee Fund	\$	3,648.05
g.	Co. Clerk’s Preservation Fee Fund	\$	27,186.16
h.	County Health Fund	\$	35,942.32
i.	Court Clerk Revolving Fund	\$	10,352.88
j.	Co. Fair Board Fund	\$	49,476.79
k.	Highway Unrestricted Fund	\$	596,366.95
l.	S.T.O.P. Violence Against Women Grant Fund	\$	2,706.00
m.	Sales Tax Fund	\$	672,633.82
n.	Sheriff Courthouse Security Service Fee Fund	\$	3,016.22
o.	Co. Sheriff Federal Share Revenue Fund	\$	21,733.29
p.	Co Sheriff Revolving Fund	\$	97,000.00
q.	Co. Sheriff Service Fee Fund	\$	52,334.10
r.	Co. Sheriff Criminal Alien Asst. Grant Fund	\$	9,785.00
s.	Co. Sheriff Jail Fund	\$	7,545.07
t.	Co. Treasurer Certification Fee Fund	\$	4,695.00

3. Resolution for Disposing of the following equipment and furniture from the Judge’s/Court Clerk’s Office to be declared surplus and junked or traded. The State Computer equipment to be declared surplus and traded:

J600-1	Telephone RF SN/NNTM60D7112C	(junked)
J600-2	Telephone SN/NNTM60D76F7A	(junked)
J600-3	Telephone SN/NNTM60D76F63	(junked)
J600-4	Telephone SN/NNTM60D76F67	(junked)
J600-5	Telephone SN/NNTM60D76F80	(junked)
J600-6	Telephone SN/NTMN03BA70	(junked)
J600-7	Head Set SN/RK3449	(junked)
J600-8	Telephone SN/NNTM60D76B5D	(junked)
J600-9	Telephone SN/NNTM60D76B58	(junked)
J600-10	Telephone SN/NNTM60D71135	(junked)
J600-11	Head Set SN/PH2010	(junked)
J600-12	Telephone SN/NNTM60D76B59	(junked)
J600-13	Telephone SN/NNTM60D76B53	(junked)
J600-14	Telephone SN/NNTM60D76F72	(junked)
J600-15	Telephone SN/NNTM60D76F60	(junked)
J600-16	Telephone	(junked)
J600-17	Telephone RF	(junked)
J600-18	Telephone SN/NNTM60D3D73	(junked)
J600-19	Telephone J SN/NNTM60DD3D65	(junked)
J600-20	Telephone J SN/NNTM60D566D7	(junked)
J600-21	Telephone J SN/NNTM60D76F60	(junked)

J600-22	Telephone J	SN/NNTM60DD3D96	(junked)
J600-23	Telephone J	SN/NNTM60DD3CB6	(junked)
J600-24	Telephone J	SN/NTM03BA70	(junked)
J600-25	Telephone J	SN/NNTM608C70C	(junked)
J600-26	Telephone J	SN/NTMN03BA70	(junked)
J600-27	Telephone J	SN/NNTM60DD3C91	(junked)
J600-28	Telephone J	SN/NNTM60C8C633	(junked)
J600-29	Telephone J	SN/NNTM60D76B75	(junked)
J600-30	Telephone J	SN/NNTM60D7GF75	(junked)
J600-31	Telephone J	SN/NNTM60D76F70	(junked)
J600-32	Telephone J	SN/NNTM60D76B81	(junked)

4. Approval of the following Blanket Purchase Orders submitted for the following Departments:

District #1:

14-2848	T2A	Terry Dittner	\$	210.00
14-2855	T2A	Total Equip & Rental	\$	1,500.00

District #2

14-2895	T2A	Fastenal Industrial & Const.	\$	1,500.00
14-2896	T2A	Industrial Specialties	\$	1,000.00
14-2897	T2A	Bruckner’s Truck Sales	\$	1,500.00
14-2898	T2A	Certified Laboratories	\$	2,000.00
14-2899	T2A	O’Reilly Automotive	\$	1,500.00
14-2900	T2A	Palace Auto Supply	\$	2,000.00
14-2905	T2A	American Logo & Sign	\$	500.00

District #3:

14-2820	T2A	Warren Cat	\$	2,500.00
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Health Dept:

14-2825	MD2	Copelin’s Office Center	\$	10,000.00
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Sheriff’s Dept:

14-2822	B2A	Kevin McKiddy	\$	9,350.04
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5. Approval of the Certificate of Requesting Officers on Blanket Purchase Order Numbers:

FY 13/14

General:

14-0103-SP1C	14-0278-SM2	14-0867-K2	14-1448-B2A
14-1550-B2A			

Highway:

14-0135-T2A	14-0271-T2A	14-0286-T2A	14-1139-T2A
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Health:

14-0394-MD2

Sheriff Commissary:

14-1260-CFBC2

6. Review, Audit, and Approve Purchase Orders for Payment of Personal Services, Travel, Maintenance & Operation, and Capital Outlay from:

FY 13/14

a.	General Fund	\$	791,048.26
b.	Highway Fund	\$	115,999.08
c.	Health Fund	\$	37,268.56
d.	Sheriff Commissary Fund	\$	5,074.53
e.	Sheriff Revolving Fund	\$	8,529.30
f.	Treasurer Certification Fee Fund	\$	5,674.81
g.	County Clerk Preservation Fund	\$	152,454.93
h.	Fair Board Fund	\$	724.35

G. New Business:

(As per 2001 O.S. 25 § 311.A.9 – “New Business”, as used herein, shall mean any matter not known about or which could not have been reasonably foreseen prior to the time of posting.)

H. Commissioner’s Discussions regarding County Business:

1. Road Districts
2. General County issues or business

I. Public Comment:

(Comments from public will be allowed on any item listed in the agenda or discussed by the Commissioners in the meeting. Public comment is limited to two (2) minutes per item. Persons wishing to be heard must sign up at the beginning of the meeting and identify item they wish to speak about.)

J. Adjourn.

11-21-13 A 11:57 RCVD

Date & Time Posted: _____

County Clerk: *Jammy Belinson*
By *Joan McKiddy*